

Company number

**FORM No. 09**

**Zanzibar Business and Property Registrations Agency**

**FIRST SCHEDULE**

*Notice to Change the Status of a Single Member Company into a Private Company*

**[Made under regulation 19(4)]**

To the Registrar of Companies

*(Please complete in typescript or in bold block capitals)*

Name of company  
*(existing full name)*


*(Tick appropriate box)*

Precise reasons for  
change of status from  
single member  
company to a private  
company:

1. Transfer of shares.

2. Further allotment of shares

3. Death of single member

4. Operation of law

Date of transfer of shares, further  
allotment of shares, death or order of the  
court

*day*

*month*

*year*

*(Enclose attested copies of transfer deeds or return of allotment or other document effecting the transfer of shares).*

Date of special resolution for change of  
status from single member company to a  
private company and alteration in articles:

*day*

*month*

*year*

*(Enclose copy of special resolution).*

Names, addresses and shareholding of present members:

Name.	Address.	Number of Shares Held.

	Total	

Name of Chief Executive   
*(existing full name)*

Designation:

*State whether director, secretary, or other; .....*

Signature: \_\_\_\_\_

Date:

- Notes: 1. The special resolution shall be passed by the single member.  
2. The notice shall be signed by the chief executive appointed by the directors of the private company.