

Company number

**FORM No. 23**

**Zanzibar Business and Property Registrations Agency**

**FIRST SCHEDULE**

*Particulars of a Mortgage or Charges created by Company Registered in Zanzibar*

**[Made under regulation 41]**

To the Registrar of Companies

*(Please complete in typescript or in bold block capitals)*

Name of company  
*(existing full name)*


Date of creation of the charge

Description of the instrument (if any) creating or evidencing the charge (note 2)

Amount secured by the mortgage or charge

Names and addresses of the mortgages or persons entitled to the charge


Short particulars of the property mortgaged or charged

Particulars as to commission allowance or discount (note 3)

Signed..... Date.....  
On behalf of [company] [mortgagee / chargee] (delete as appropriate)

**Notes**

1. The original instrument (if any) creating or evidencing the charge, together with these prescribed particulars correctly completed must be delivered to the Registrar of Companies within 42 days after the creation of the charge (section 100). If the property is situated and the charge was created outside Zanzibar delivery to the Registrar must be effected within 42 days after the date on which the instrument could in due course of post, and if dispatched with due diligence have been received in Zanzibar (section 100). A copy of the instrument creating the charge will be accepted where the property charged is situated and the charge was created outside Zanzibar (section 100) and in such cases the copy must be verified to be a correct copy either by the company or by the person who has delivered or sent the copy to the Registrar. The verification must be signed by or on behalf of the person giving the verification and where this is given by a body corporate it must be signed by an officer of that body.
2. A description of the instrument, e.g. "Trust Deed", "Debenture", "Mortgage" or "Legal Charge" etc, as the case may be, should be given.
3. In this section there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his (a) subscribing or agreeing to subscribe, whether absolutely or conditionally, or (b) procuring or agreeing to procure subscriptions, whether absolute or conditional, for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
4. If any of the spaces in this form provide insufficient space, the particulars should be entered on a continuation sheet which should be attached and clearly marked with the company name and number.